



## Art Docent Meeting Agenda

Welcome

Role & Responsibilities

- PTC Coordinator
- Grade Level Art Docent Leads

Website

Supplies

ESF Art Auction

- TBD

Open House Art Display

- May 3, 2018

Tour of Supplies

PTC Liaison: Kari O'Hagan [kariohagan@yahoo.com](mailto:kariohagan@yahoo.com)



## Art Docent Information

### General Information

- We share the portfolios with Greenhills-there is a switch mid year.
- Don't forget to keep artwork for display at Open House (see below).
- Do NOT laminate all pieces of work.
- Please use the calendar to reserve your grade level specific carts.

### Supply Closet

- Please keep area clean and in good condition.
- If you use up all the supplies or find something that is broken, please notify your grade level lead immediately.

### Volunteer Request

- We are in need of a lead Art Docent for each grade level. Duties include:
  - Ensuring correct supplies are on grade level cart
  - Notifying PTC liaison if supplies are running low

### Open House Art Show

- A wonderful event! All classes have art on display at Open House, please view the pictures in the Art Docent room to see previous displays.



Art Docent Volunteers

	Name	e-mail
Art Docent Coordinator	_____	_____
	_____	_____
Kindergarten Lead	_____	_____
	_____	_____
1st Grade Lead	_____	_____
	_____	_____
2nd Grade Lead	_____	_____
	_____	_____
3rd Grade Lead	_____	_____
	_____	_____

Open House Art Show Tammy Eisenbarth [tammy.eisenbarth@gmail.com](mailto:tammy.eisenbarth@gmail.com)